TRANSFER POLICY

A resident wishing to transfer from one residency program to another must notify the ABOHNS in writing at least six weeks prior to the date of transfer and must explain the circumstances of the proposed transfer.

Letters from the current and prospective program directors must also be submitted:

- The letter from the current Program Director must verify the exact amount of training successfully completed in the program and explain the reason for the transfer. A PGY-1 Rotations List must also be submitted.
- The letter from the prospective Program Director must verify that sufficient residency positions, accredited by the Residency Review Committee for Otolaryngology of the Accreditation Council for Graduate Medical Education (ACGME), exist in the program to provide the transferring resident with the training necessary to meet the requirements of the ABOHNS for certification.

Failure to comply with the transfer requirements will be reviewed by the Credentials & Ethics Committee and may result in loss of eligibility to participate in the ABOHNS certification process.

Reviewed/Revised: 4/19